

Spires Integrated Primary School
84 Moneymore Road
Magherafelt
BT45 6HH

Grant Maintained Integrated Status

Enrolment Number: 203
Admissions Number: 29

Telephone No: (028) 7963 1014
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Website: www.spiresips.org.uk

PRINCIPAL: Mrs J Bell
CHAIR OF BOARD OF GOVERNORS: Mr B Doyle

RESPECTIVE FUNCTIONS OF THE BOARD OF GOVERNORS AND PRINCIPAL IN RELATION TO ADMISSIONS

Admissions criteria are drawn up by the Board of Governors. The Principal will ensure that the criteria are followed in consultation with the Sub-Committee of the Board of Governors.

When considering which children should be selected for admission, the Board of Governors will only take into account information which is detailed on or attached to the application form. Parents should therefore ensure that all information pertaining to their child and relevant to the school's admissions criteria is stated on the application form or attached to it.

ADMISSION

In accordance with the Education Reform (NI) Order 1989 only **children of compulsory school age** will be admitted to Spires Integrated Primary School. Any child who reaches his/her fourth birthday on or before 1 July 2018 is of compulsory school age and must receive education from September 2018.

ADMISSIONS CRITERIA

In the application of the criteria, set out below, the Board of Governors of Spires Integrated Primary School will seek to reflect in the total number admitted in the current academic year an overall balance amongst all traditions. In order to achieve this aim, Spires Integrated Primary School will initially reserve a maximum of 20% of places for the category other than Protestant and Catholic. The criteria set out below will first be applied to "other category" in the order set down and 20% of the available places will be awarded to this group. In the event of less than 20% of places being awarded to applicants of this category the balance will be equally divided between Protestant and Catholic applicants. In the event of less than 40% of places being awarded to applicants of the Protestant or Catholic categories, the balance will be equally divided between applicants in the remaining categories. In the event of an odd number of places in the division, the place will be allocated to the category with the greater number of applicants.

All applicants are requested to submit a Spires Integrated Primary School Information Form. These forms are available from the school office. Completed information forms should be received by no later than 12 noon 10th January. A receipt will be issued. Should no Spires Information Form be received, the candidate will be placed in the "other" category under unclassified.

Applicants must also provide a completed Education Authority Open Enrolment Form.

In the event that there are more applicants than places available, the Board of Governors has determined that the following criteria shall be applied in the order set down for children of compulsory school age:

1. Children whose brothers/sisters (half-brothers/half-sisters) foster brother/sister already attend the school or are past pupils of the school.
2. Children whose parent/guardian/brother/sister are employees of the school or are due to take up appointment in the forthcoming year; or children of governors of the school who have served for a minimum of 12 months. (Inclusive of application and approval period).
3. Children whose parent/guardian has played an active role in promoting integrated education – namely, working/employed in integrated Education or is presently or previously been a member of a steering committee or Board of Governors of an integrated school as defined by Education (NI) Order 1997 (minimum 2 years).

- Children from a mixed marriage/union i.e. where parents/guardian are from the two main traditions i.e. Catholic, Protestant.
- Children who are not from a mixed marriage/union.
- Children will be selected on the basis of initial letter of surname, in the order set out below:

L A H V D N B M U E K R C G Z T O W S I F X Y Q J P

The order was determined by a randomised selection of letters of the alphabet.

In the event of the surnames beginning with the same initial letter the subsequent letters of the surnames will be used in alphabetical order. In the event of two identical surnames the alphabetical order of the initials of the forenames will be used.

In accordance with Education (NI) Order 1997, preference will be given to pupils, resident in Northern Ireland at the time of their proposed admission.

DUTY TO VERIFY

The Board of Governors reserves the right to require such supplementary evidence as it may determine to support or verify information on any applicant's application form.

The provision of false or incorrect information or the failure to provide verifying documents according to the required deadline can result in either the withdrawal of a place and the inability of the school to offer a place.

WAITING LIST POLICY

Should a vacancy arise after placement letters have been issued, all applications for admission to Primary 1 that were initially refused, new applications, late applications and applications where new information has been provided will be treated equally and the published criteria applied. This waiting list will be in place until the end of the academic year. The school will contact parents in writing if a child gains a place in the school by this method. Parents should contact the school if they wish for their child to be added to the list.

ADMISSION TO P2 – P7

Pupils will be admitted to P2-P7 in accordance with the preference expressed by a parent if the school's enrolment number has not been reached, unless to do so would prejudice the efficient use of resources. The above criteria will also be used for admission of children from P2-P7.

Applications and Admissions to Primary 1		
Year	Total Applications	Total Admissions
2015/2016	29	28
2016/2017	32	31
2017/2018	37	30